



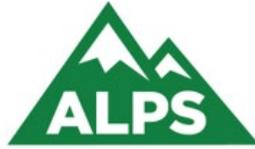
An industry leader for high-tech, automated, environmentally controlled greenhouses, ALPS provides turn-key solutions for facility design, engineering, construction, support, maintenance, security, cultivation and genetics. ALPS also provides consulting and assistance with meeting GACP cultivation and EU GMP certification requirements.

SENIOR PROJECT MANAGER (CONTRACTOR)

ALPS Empco Inc. is looking for a Senior Project Manager (Contractor) to work with our Project Management Team on various projects in the USA. Reporting to the VP, Project Management the incumbent will be responsible for, but not limited to, the following:

MAIN RESPONSIBILITIES

- **Team Management:** manage a team of project managers assigned for specific projects/locations
- **Goals:** The main goals will be to ensure all projects are delivered on time according to requirements and without exceeding budget.
- **Overseeing:** Oversee facility design and construction initiatives, and technical documentation development. Collaborate with engineers and architects to determine the specifications of the project. Coordinates with department managers and various trades company representatives to establish work plans and staffing requirements for each phase of the project
- **Location:** will be assigned for specific projects' locations as well as overseeing other projects. Required to travel as per project needs.
- **Contracts:** assist in developing and reviewing project contractual documents keeping in mind (time frame, budget, safety, quality, staffing, materials and equipment requirements), necessary to complete the project within the required time frame.
- **Negotiation:** Negotiate contracts with external vendors to reach profitable agreements.
- **Permitting:** assist in obtaining permits and licenses from appropriate authorities
- **Management:** Organizes and conducts meetings with project staff, stakeholders and management to communicate information related to each function's needed concerning project requirements. Evaluate progress and prepare detailed reports
- **Compliance:** Ensure adherence to all health and safety standards and report issues
- **Planning:** Develop and manage a project management plan that outlines staffing, materials, equipment, subcontracting, and other services that are necessary to deliver the project. Plan, executes, and monitor a variety of projects throughout their lifecycle.
- Verifies estimates based on detailed review of proposal specifications
- Develops and manages stakeholder relationship and expectations, progress reports, communication, paperwork, meetings, etc.
- Takes appropriate action to minimize the impact of deviations
- Monitors and oversees the efficient use of materials and equipment and the contractual performance of the project
- Confers with project staff to ensure the assigned duties and responsibilities are performed per agreed upon expectation



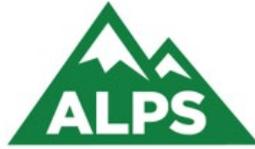
- Monitors and oversees onsite activities, quality, productivity, progress, and safety of employees and subcontractors
- Oversees financial and service aspects of contracts
- Provides technical assistance and recommends construction methods and equipment.
- Anticipates potential roadblocks and develops solutions to prevent issue from arising.
- Resolves any problems that may arise during project execution
- Implements and monitors safety programs
- Actively and proactively engage in the ongoing management and improvement of ALP's quality system
- Where applicable, promote and maintain GMP (Good Manufacturing Practices) requirements
- Other duties as required

KNOWLEDGE, SKILLS AND ABILITIES

- Well-versed in construction methodologies and procedures, procurement methods, main types of construction contracts, and able to coordinate a Cross-functional team of professionals to achieve the best results. The ideal candidate will have an analytical mind and great organizational skills.
- Knowledge of greenhouse facility construction is an asset.
- Above average knowledge of Microsoft Office (i.e Word, Excel, Outlook, etc.)
- Functional knowledge of Smartsheets, Sharepoint, and Office 365
- Ability to read and interpret construction drawings
- Ability to apply, interpret and understand contract law and language
- Ability to establish excellent business relationships with key suppliers, clients, business associates and stakeholders
- Ability to prioritize tasks and use time effectively to set action plans to achieve business targets
- Ability to create a positive, safe and productive team atmosphere
- Able to follow and uphold standard operating procedures precisely and consistently and identify opportunities for continuous improvement
- Outstanding communication and negotiation skills
- Excellent organizational and time-management skills
- A team player with leadership abilities

EXPERIENCE AND EDUCATION

- Education: B.Sc. degree in engineering, building science, architecture, or relevant field
- A minimum of 10 years of proven experience construction project management in the manufacturing, food production or healthcare industry
- PMP designation or equivalent certification would be considered an asset
- Demonstrated experience applying knowledge of project accounting, project controls (cost, schedule, change management, etc.), materials management, contract management, subcontract management, safety and quality. Track records of successfully planning and executing projects on schedule and within budget



- Experience managing projects involving multi-disciplinary teams operating in a fast-paced, innovation driven environment
- Experience in the Greenhouse industry would be considered an asset
- Experience responding to complex and stressful situations and resolving issues positively
- Familiarity with quality and health and safety standards

Interested candidates are encouraged to apply with their cover letter and resume to: hr@alpsmj.com. We would like to thank all applicants for their interest but only those selected for an interview will be contacted.