



An industry leader for high-tech, automated, environmentally controlled greenhouses, ALPS provides turn-key solutions for facility design, engineering, construction, support, maintenance, security, cultivation, and genetics. ALPS also provides consulting and assistance with meeting GACP cultivation and EU GMP certification requirements.

## **Construction Estimator**

ALPS is recruiting a **Construction Estimator** to join our team in Burlington, Ontario. Reporting to the Vice President, Design and Engineering, this Specialist will be responsible for providing expert cost estimation and cost analysis services for our clients as well as for ALPS team. The cost estimator will be responsible for the preparation of the different levels of budgets and cost estimations, based on the current and most updated price reports of the project's region, and recent tender analysis of similar projects in the same geographical area, on a global scale. The successful candidate will be resourceful and have strong communication, analytical and problem-solving skills.

### **MAIN RESPONSIBILITIES**

- Prepare accurate and reliable design and construction cost estimations, cashflows, and cost reports, of different levels and at different stages for the assigned projects, including cost and expenditure statements and forecasts at regular intervals for the duration of a project
- Prepare estimates of probable costs of materials, labour and equipment, and subcontracts for construction projects based on contract bids, quotations, schematic drawings and specifications
- Prepare high level cost estimates, budgets and cashflows at an early stage of the project based on benchmarks and reliable rates of similar projects.
- Consult and meet with the Clients and stakeholders and understand their vision, objectives, scope, scale of the project, and other requirements, and Prepare and present cost reports for clients..
- Collaborate and consult with designers, engineers, vendors, and contractors to prepare different levels of budgets and cost estimations.
- Identify and quantify all cost factors involved in the project; work diligently to ensure that the unit prices used are up to date and based on reliable, relevant and credible sources, and follow up on the dynamics of price changes considering the different impacts locally, regionally and globally.
- Advise on tendering procedures, examine and analyze tenders, recommend tender awards and conduct negotiations
- Travel to job sites to gather information on materials, labor, and other factors
- Use computer software to calculate cost estimates including Microsoft excel.
- Review expenditure statements during all phases of the project.
- When necessary, offer analytical support for departmental projects.
- Monitor and document actual and estimate reports, maintain tendering processes and setting-up cost monitoring and reporting systems and procedures
- Prepare and maintain a directory of suppliers, contractors and subcontractors

### **KNOWLEDGE, SKILLS AND ABILITIES**

- In-depth knowledge of engineering and construction processes, methodologies, and materials.
- Advanced-level mathematical skills.
- Ability to read and interpret design drawings and all types of project's blueprints.



- Very good verbal and written communication skills.
- Advanced analytical skills.
- Proficient with computer estimation software.
- Good project management skills.
- Ability to travel.
- a good eye for details,
- Advanced level of knowledge in Microsoft Office Excel
- Functional knowledge of Smartsheets, Sharepoint, and Office 365
- Ability to prioritize tasks and use time effectively to set action plans to achieve business targets
- Ability to create a positive, safe and productive team atmosphere
- Able to follow and uphold standard operating procedures precisely and consistently and identify opportunities for continuous improvement
- Knowledge in greenhouse construction and systems is an asset

#### **EXPERIENCE AND EDUCATION**

- Bachelor's degree in engineering, construction management, or a similar field.
- Certification by the Canadian Institute of Quantity Surveyors
- 5 years proven work experience as a cost estimator in North America, with emphasis on USA market.
- Experience in greenhouse facility construction is an asset
- Familiarity with the Canadian and International Building Codes and the Canadian Building Codes
- Experience working with contractors and large vendor teams to aid project coordination
- Experience must be in construction related services

#### **CONDITION OF EMPLOYMENT**

- Confirmation you have received two doses of a Health Canada-approved COVID-19 vaccine or acceptable proof of medical or religious exemption

Interested candidates are encouraged to apply with their cover letter and resume to: [hr@alpsmj.com](mailto:hr@alpsmj.com). We would like to thank all applicants for their interest but only those selected for an interview will be contacted.

ALPS is an Equal Opportunity Employer. We are committed to doing business inclusively and accommodate applicants with disabilities. If you require accommodation throughout the recruitment and selection process, please contact our Human Resources Team.